



Policy: 4250
Procedure: 4250.06
Chapter: Parole Response
Rule: Suicide Prevention

Effective: 03/15/07
Replaces: 4250.06
Dated: 04/06/05

Purpose:

Any Arizona Department of Corrections (ADJC) employee who believes that an ADJC juvenile on conditional liberty may pose a serious and/or immediate threat to him/herself shall ensure that the juvenile receives appropriate emergency mental health intervention.

Rules:

1. In order to assist in the juvenile's transition to the community, the **FACILITY YOUTH PROGRAM OFFICER III (YPO III)** shall communicate a juvenile's most current Suicide Risk Level or standard supervision status to the juvenile's Parole Officer:
 - a. During the juvenile's Transition Staffing; and
 - b. Upon release from an ADJC secure facility.
2. In the event of a juvenile posing a risk to him/herself in the community:
 - a. **ANY ADJC EMPLOYEE WITH KNOWLEDGE OF THE JUVENILE'S RISK TO HIM/HERSELF** shall immediately notify:
 - i. The juvenile's Parole Officer;
 - ii. The Parole Supervisor or the On-Call Community Corrections Administrator, if the Parole Officer is unavailable.
 - b. The **PAROLE OFFICER OR DESIGNEE** shall;
 - i. Make every effort to locate the juvenile;
 - ii. Contact anyone who could assist in locating the juvenile;
 - iii. At minimum, inform the following people of the attempt to locate the juvenile and of the juvenile's risk to him/herself:
 - (1) Juvenile's parent/guardian;
 - (2) Parole Supervisor;
 - (3) Warrant Unit Supervisor;
 - (4) Regional Parole Administrator/Community Corrections On-Call Administrator;
 - (5) Clinical Director;
 - (6) Community Corrections Program Administrator; and
 - (7) Deputy Director.
 - c. Upon location of the juvenile, the **PAROLE OFFICER** shall:
 - i. Ensure the juvenile remains under physical observation by an ADJC employee until a mental health evaluation is conducted;
 - ii. Call local Law Enforcement if the juvenile refuses to remain on site.
 - d. The **PAROLE OFFICER OR DESIGNEE**, shall ensure the juvenile receives an emergency mental health evaluation within four hours of locating the juvenile. The **PAROLE OFFICER** may utilize three community options for mental health evaluations:
 - i. An ADJC licensed Qualified Mental Health Professional;
 - ii. A mobile crisis intervention unit in his/her area;
 - iii. The local Regional Behavioral Health Authority (RBHA) to obtain:
 - (1) An emergency health evaluation; and, if necessary,
 - (2) Hospitalization for either a 23 hour evaluation or a 72 hour evaluation.
 - e. After the mental health status of a juvenile has been determined, the **PAROLE OFFICER** shall ensure the juvenile receives necessary resources as determined by the evaluation;
 - f. The **PAROLE OFFICER OR DESIGNEE** shall contact the parent or legal guardian as soon as possible if the parent or legal guardian is not present during the juvenile's mental health evaluation;

Procedure No. 4250.06: Suicide Prevention-Parole Response

Page 2 of 2

- g. The **PAROLE OFFICER OR DESIGNEE** shall ensure the necessary documentation is completed by:
 - i. Documenting all events and significant activities in Youthbase contacts; and
 - ii. Completing an Incident Report and any Significant Incident Report notifications.
 - h. The Parole officer shall ensure:
 - i. On-going monitoring and service delivery is provided to the juvenile and family; and
 - ii. The juvenile's case plan is updated to address the mental health issues of the juvenile.
3. **Critical Incident Follow-up:** In the event of a serious suicide attempt, life threatening suicide attempt, or completed suicide by a juvenile, the **COMMUNITY CORRECTIONS PROGRAM ADMINISTRATOR** shall:
- a. Follow the Critical Incident Mortality Review Process in accordance with Procedure 4250.03, Suicide Prevention Mortality Review Process;
 - b. Notify the Critical Incident Support Team (CIST) for assistance, if necessary;
 - c. Follow the process for Critical Incident Support Team mobilization in accordance with Procedure 4250.04 Critical Incident Support Team.
4. **Family Engagement:** In the event of a crisis situation or critical incident with a juvenile in the community, the **ADJC FAMILY SERVICES EMPLOYEES, COMMUNITY CHAPLAIN, OR PAROLE OFFICER(S)** shall be available in person to support the juvenile's family during the following activities:
- a. Upon notification of the crisis situation or completed suicide;
 - b. Admission to the hospital;
 - c. Follow-up referrals including grief counseling.

Effective Date:	Approved by Process Owner:	Review Date:	Reviewed By:
04/16/2007	Arthur Wilkerson		